

## Helen Keller International INTERNSHIP AGREEMENT: SCOPE OF WORK

### Suaahara II MER Intern (Remote or Kathmandu, Nepal)

Helen Keller International is a global health organization dedicated to eliminating preventable vision loss, malnutrition and diseases of poverty. Cofounded by Helen Keller – and guided by her fierce optimism and belief in human potential – the organization delivers life-changing health solutions to vulnerable families where the need is great but access to care is limited. In the US, Africa, and Asia, Helen Keller’s proven, science-based programs empower people to create opportunities in their own lives and build lasting change.

Each year, HKI hosts student interns to engage in substantive projects in our country and regional offices.

#### **Background**

USAID-funded Suaahara II (SII) is an integrated program dedicated to improving the health and nutrition of children and mothers of children who fall within the 1000 days period, i.e. from conception until a child reaches 24 months of age. This period is recognized as a crucial timeframe during which nutritional interventions can have optimal impact on child growth and development. SII was designed in consultation with the Government of Nepal GON and other stakeholders and will contribute towards achieving the goals set by Nepal’s Multi-Sector Nutrition Plan (MSNP). In 42 of Nepal’s 77 districts, Suaahara II will support the GON with a district-wide approach to expanding health and nutrition services, but SII also works at the household and community level in a multi-sectoral way particularly on health and nutrition behaviors, family planning, water, sanitation, and hygiene (WASH) including menstrual hygiene, food security and dietary diversity, agriculture/homestead food production (HFP), governance, and gender equity and social issues. In addition to working with mother/child dyads in the 1000-day period, SII has a household approach to reach all household members including fathers and grandmothers of young children; SII has also started various programmatic activities targeted to adolescents (10-19 years), as this is another window of opportunity increasingly recognized as important for nutrition and growth.

#### **Scope of Work**

This internship will involve analysis, interpretation, and use of data from the 2021 (4<sup>th</sup> round) annual survey of SII. This fourth annual survey involves data collection at the household level, as well as at the health facility and Female Community Health Volunteer levels. The aim is to gather data appropriate for monitoring progress over time across Suaahara II’s diverse intervention areas.

Cleaning and analysis do files generated for each dataset (mother, household head, health worker, etc.) will need to be updated. This work will also facilitate preparation of an annual report to share key findings. Do files should reflect revisions (adding and removing questions) made to the survey tools and the report will need to be updated to communicate key findings of this fourth annual survey, including testing of statistical significance of differences found in outcomes between prior rounds of the survey and this one.

Additionally, the internship may involve other roles such as: supporting the MER team with analysis of other Suaahara II datasets as and when needed, building the capacity of other team members to use Stata, and outlining a manuscript to be written after the internship for

thesis and journal submission, based on program needs.

The anticipated plan, subject to change due to Suaahara needs evolving includes:

- **July-Aug:** support data management, including updating cleaning and analysis do files; updating of dummy tables for results
- **Sept-Oct:** finalization of analysis do files and descriptive analysis of all annual survey findings for results tables
- **Nov-Dec:** finalization of all results tables based on team feedback; drafting and finalization of annual survey report

### Qualifications

- This position would be ideal for an MPH student seeking hands-on experience in program monitoring and evaluation.
- Experienced with data analysis, including an understanding of Stata
- Highly computer literate, particularly with Microsoft word and excel.
- Excellent oral and written English language skills, including the ability to clearly document work and write reports.
- Interest in writing up the findings for peer-review publication and prior experience in publishing ideal.
- Ability to prioritize workload, assume responsibility for work, and follow through to completion.
- An ability to work in challenging and changing environments, and to see through challenges to find solutions.

### Terms & Conditions

- Full-time from July 1, 2021 through December 31, 2021
- This internship will be conducted remotely or based in Kathmandu, working out of HKI's Suaahara office for 5 months of the internship.
- ***Costs associated with Country Office Internships are the full responsibility of the participating intern, including airfare, housing, daily living expenses, etc.***
  - HKI will only reimburse costs associated with actual project work, such as travel to field projects.
- HKI/SII will enter into a data sharing agreement to allow SII data to be used for the purpose of the internship and to jointly publish the key findings for this agreed scope and nothing beyond this agreed scope, without explicit written permission and revision of the data sharing agreement.
- HKI SII's Senior Technical Advisor will be assigned as the academic mentor to ensure the intern is provided with sufficient academic guidance.
- In addition, SII's Research Manager will be assigned to welcome and support the intern with regards to logistics, to act as the local point of contact for all administrative information, and to serve as HQ's primary point of contact for the management of any emergencies that may arise.

### To Apply

Qualified candidates should submit a cover letter and resume to [hki.interns@hki.org](mailto:hki.interns@hki.org)  
Applications will be accepted until the position is filled.

**In the spirit of our founder and namesake, Helen Keller  
is dedicated to building an inclusive workforce where diversity is fully valued.**

*We are an Equal Opportunity Employer where all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, sexual orientation, gender identity, genetic information, disability, or protected veteran status.*

*We are committed to providing reasonable accommodation to individuals with disabilities. If you are a qualified individual with a disability and need to request an accommodation during the application or interview process, please contact us at the email above or call: +1 646-356-1789.*