Established in 1915 with Helen Keller as a founding trustee, Helen Keller International (HKI) is dedicated to saving the sight and lives of the most vulnerable and disadvantaged. Headquartered in New York City, HKI currently conducts programs in 21 countries in Africa and Asia, as well as in the United States. Renowned for its reliability, efficiency and high level of technical expertise, HKI promotes the development of sustainable, large-scale programs that deliver effective preventative and curative services for nutrition, eye health and neglected tropical diseases. The hallmark of the organization’s work is its proven success in developing, testing and scaling-up health interventions, and integrating them within government and community structures to support and build local capacity and sustainable solutions.

Suaahara II is a five-year, $63 million integrated program dedicated to improving the health and nutrition status of women and children who fall within the 1000-day period from conception until the child reaches 24 months of age; the crucial period during which nutritional interventions have optimal impact on child growth and development.¹ In 42 of Nepal’s 77 districts, Suaahara II supports the Government of Nepal in expanding health and nutrition services. Suaahara II also works at the household and community levels throughout all communities of these districts to improve behaviors related to health and family planning; diets and nutrition; water, sanitation and hygiene including menstrual hygiene; agriculture/homestead food production; and integrated nutrition governance. Suaahara II collaborates with existing projects and private sector groups towards shared objectives.

Scope of Work:
The Technical Writer will assist the program’s management team to update and finalize several technical strategies for each thematic area in which Suaahara II works to ensure that program strategies and implementation approaches are well-documented and consistently formatted. These technical strategies will facilitate the sharing of Suaahara II approaches and lessons learned with other implementation stakeholders, government collaborators, and potential collaborators including private actors interested in public-private partnerships. Clear documentation of what activities are done, when, and where will also generate clarity in expectations of the program and interpretation of findings from the endline survey.

A portion of the work will be conducted in Nepal and a portion will be desk work to finalize document production. This work will require working closely with all thematic managers in person but also via email, skype, etc. Estimate start date is late February or early March 2019.

Description of Work:

¹ Lancet 2008 series on Maternal and Child Nutrition
• Work with the program’s senior management team to draft and finalize existing strategy templates. Estimated LOE: 5 days
• Work closely with the program’s technical teams to update ten draft technical strategies covering the following thematic areas: Social and Behavior Change Communications (SBCC), Gender Equality and Social Inclusion (GESI), Public Private Partnerships (PPP), Nutrition, Water, Sanitation and Hygiene (WASH), Health/Family Planning Services, Agriculture/Enhanced Homestead Food Production (EHFP), Integrated Nutrition Governance, Adolescents, and Monitoring, Evaluation, and Research (MER). Estimated LOE 40 days
• Finalize 10 technical strategies. Estimated LOE 20 days

Total Estimated LOE: 65 days

Qualifications:
• Master’s degree in Nutrition, Public Health or similar field
• Experience working on multisectoral nutrition programming in a low-income setting, with local staff to develop deliverables.
• Previous experience in Nepal.
• Excellent oral and written English communication skills. The finalist will be required to provide a recent writing sample of similar works for consideration.

The Technical Writer will report to the Senior Technical Advisor and Deputy Chief of Party of the Suaahara II Program.

To Apply:
Qualified candidates should submit a cover letter, resume and USAID form 1420 to suaahara.consultants@hki.org, noting “Technical Writer” in the subject line. The USAID form 1420 can be downloaded at the following address: https://www.usaid.gov/forms/aid-1420-17.

Applications will be accepted until the position is filled.