



Helen Keller International Internship Announcement

Strategic Communication Intern *(Abuja, Nigeria)*

Established in 1915 with Helen Keller as a founding trustee, Helen Keller International (HKI) is dedicated to saving the sight and lives of the most vulnerable and disadvantaged. Headquartered in New York City, HKI currently conducts programs in 21 countries in Africa and Asia, as well as in the United States. Renowned for its reliability, efficiency and high level of technical expertise, HKI promotes the development of sustainable, large-scale programs that deliver effective preventative and curative services for nutrition, eye health and neglected tropical diseases. HKI also undertakes research to add to global knowledge on what works and why in global health programming. Each year, HKI hosts student interns to engage in substantive projects in our country and regional offices.

Background

Since 1999, HKI has implemented various neglected tropical disease control, nutrition and eye health programs in Nigeria. Currently HKI works in 8 states of the federation in partnership with state governments and stakeholders at various levels. These states include Adamawa, Akwa Ibom, Bauchi, Borno, Cross River, Kano, Katsina and Lagos. The current programs include projects for NTD Mass Drug Administration, Trachoma surgery, support for school nutrition and active lifestyles, and Vitamin A supplementation .

Scope of Work

The intern will work with the Nutrition and NTD Program Managers to draft 3-4 technical briefs and other strategic communication materials on HKI's NTD and Nutrition work in Nigeria. S/He will gain a thorough understanding of the audience and the documentation required by meeting with HKI staff, including interviewing managers on various technical processes and activities, potentially making visits to field sites, and participating in relevant meetings with stakeholders. S/He will research the activities and concepts to be documented, building his/her knowledge to eventually determine the clearest and most logical way to present information to readers. S/He will write and edit technical information and prepare or commission graphics and illustrations to elaborate on or complement this technical writing., S/He will also support HKI Nigeria to draft public interest stories, such as success stories and participant testimonials, bearing in mind the different audience for these types of materials.

Qualifications

- Bachelor's Degree in relevant field of study
- Experience in technical writing
- Skills with written communication and interviewing
- Ability to explain complex concepts clearly
- Interest in or experience with nutrition or NTDs programming
- Good planning and organization skills
- Self-motivated and able to work independently

- Ability to work under pressure and adapt to changing circumstances
- Knowledge of graphical design / layout software

Terms & Conditions

- A 12-week full-time commitment to the position is required but the dates of assignment are flexible.
- ***Costs associated with Internships are the full responsibility of the participating student, including airfare, housing, daily living expenses, etc.***
- HKI will only reimburse costs associated with actual project work, such as travel to state offices.
- HKI will assign a staff mentor to ensure the intern is provided with sufficient guidance.
- In addition, an Administrative Manager will be assigned (this may or may not be the same person as the Mentor) to welcome and support the intern with regards to logistics, to act as the local point of contact for all administrative information, and to serve as HKI headquarters primary point of contact for the management of any incidents that may arise.

To Apply

Qualified candidates should submit a cover letter and resume to hki.interns@hki.org noting the internship title and location in the subject line. Applications will be accepted until the position is filled.

Helen Keller International is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, sexual orientation, gender identity, genetic information, disability, or protected veteran status.