CONSOLIDATED FINANCIAL STATEMENTS AND REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

**JUNE 30, 2015** 

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### REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

Board of Trustees Helen Keller International Incorporated New York, New York

We have audited the accompanying consolidated financial statements of Helen Keller International Incorporated (a New York not-for-profit corporation) ("HKI") which comprise the consolidated statement of financial position as of June 30, 2015, and the related consolidated statements of activities and changes in net assets and cash flows for the year then ended, and the related notes to the financial statements.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of HKI as of June 30, 2015, the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Board of Trustees Helen Keller International Incorporated New York, New York

## Report on Summarized Comparative Information

We have previously audited HKI's 2014 consolidated financial statements, and our report dated December 18, 2014, expressed an unmodified audit opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014 is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Tait, Weller & Baher CCP

Philadelphia, Pennsylvania December 28, 2015

## CONSOLIDATED STATEMENTS OF FINANCIAL POSITION

**June 30, 2015 And 2014** 

	<u>2015</u>	<u>2014</u>
ASSETS		
Cash and cash equivalents	\$ 12,551,602	\$ 9,009,383
Cash held in international offices	4,833,760	3,952,916
Investments	10,331,172	8,286,881
Grants receivable	11,497,781	9,772,577
Contributions receivable	7,331,099	6,645,475
Beneficial interest in perpetual and restricted trusts	1,100,028	1,170,602
Fixed assets, net	1,531,651	768,618
Security deposits and other assets	1,324,693	1,427,883
Total assets	\$50,501,786	<u>\$41,034,335</u>
LIABILITIES		
Accounts payable and accrued expenses	\$ 3,577,053	\$ 2,993,221
Deferred revenue	15,125,480	15,926,764
Severance accrual – international offices	<u>1,190,558</u>	1,277,420
Total liabilities	19,893,091	20,197,405
NET ASSETS		
Unrestricted	7,864,306	7,060,374
Temporarily restricted	21,688,999	12,650,358
Permanently restricted	1,055,390	1,126,198
Total net assets	30,608,695	20,836,930
Total liabilities and net assets	<u>\$ 50,501,786</u>	<u>\$41,034,335</u>

## CONSOLIDATED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

## Years Ended June 30, 2015 With Summarized Information For 2014

	<u>Unrestricted</u>	Temporarily Restricted	Permanently Restricted	<u>2015</u>	<u>2014</u>
Operating Support and Revenue					
Support					
Contributions – corporations, foundations, and individuals	\$ 11,483,063	\$ 17,768,058	\$ -	\$ 29,251,121	\$ 15,100,786
Contributions – medicines and					
other (in-kind)	162,680,592	_	-	162,680,592	188,300,788
Legacies and trusts	434,078	-	-	434,078	1,192,849
Grants – U.S. Government agencies	27,074,776	_	-	27,074,776	23,450,484
Grants – Non U.S. Government agencies	14,666,415	300,871	-	14,967,286	18,409,662
Net assets released from restrictions	9,292,431	(9,292,431)			
Total support	225,631,355	8,776,498		234,407,853	246,454,569
Revenue					
Program and other revenue	190	238,300	_	238,490	254,540
Dividends and interest income	13,181	22,573	_	35,754	17,163
Total revenue	13,371	260,873		274,244	271,703
T. (1)	<u> </u>				
Total operating support and revenue	225,644,726	9,037,371		234,682,097	246,726,272
Expenses					
Program services:					
ChildSight®	1,313,637	_	_	1,313,637	1,834,191
Trachoma	1,485,820	_	_	1,485,820	1,152,973
Famine and Other Relief Services	1,602,465	_	_	1,602,465	1,369,444
Nutrition, including Vitamin A	33,744,419	_	_	33,744,419	31,887,285
Onchocerciasis	83,291	_	_	83,291	238,903
Eye Health	1,487,799	_	_	1,487,799	837,206
Neglected Tropical Diseases	12,654,434	_	_	12,654,434	12,103,421
Distribution of medicines and other (in-kind),	, ,,			, ,,	,,
primarily for blindness prevention	162,583,532	_	_	162,583,532	188,300,788
1 , 1	·				
Total program services	214,955,397			214,955,397	237,724,211
Support services					
Management and general	8,699,278	-	-	8,699,278	8,072,113
Fundraising	1,200,360			1,200,360	1,049,580
Total support services	9,899,638			9,899,638	9,121,693
Total expenses	224,855,035			224,855,035	246,845,904
Excess (deficit) of revenue over expenses	789,691	9,037,371	-	9,827,062	(119,632)
Other Changes Net realized and unrealized gains on investments Change in perpetual and restricted trusts	14,241	1,036 234	(70,808)	15,277 (70,574)	54,551 100,241
Change in net assets	803,932	9,038,641	(70,808)	9,771,765	35,160
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Net Assets					
Beginning of year	7,060,374	12,650,358	1,126,198	20,836,930	20,801,770
End of year	<u>\$ 7,864,306</u>	\$ 21,688,999	<u>\$ 1,055,390</u>	\$ 30,608,695	\$ 20,836,930

## CONSOLIDATED STATEMENTS OF CASH FLOWS

Years Ended June 30, 2015 And 2014

	<u>2015</u>	<u>2014</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 9,771,765	\$ 35,160
Adjustments to reconcile change in net assets to net cash used in operating activities		
Depreciation and amortization	534,562	443,045
Net realized/unrealized gain on investments	(15,277)	(54,551)
Loss on disposal of fixed assets	6,250	18,315
Change in perpetual and restricted trusts	70,574	(100,241)
Changes in operating assets and liabilities		
Cash held in international offices	(880,844)	462,696
Grants receivable	(1,725,204)	(2,546,296)
Contributions receivable	(685,624)	(317,644)
Security deposits and other assets	103,190	217,054
Accounts payable and accrued expenses	583,832	53,404
Deferred revenue	(801,284)	(5,602,823)
Severance accrual – international offices	(86,862)	271,497
Net cash provided by (used in) operating activities	6,875,078	(7,120,384)
CASH FLOWS FROM INVESTING ACTIVITIES		
Increase in invested cash and cash equivalents	(2,027,250)	(2,022,847)
Purchases of investments	(1,764)	(10,714)
Purchases of fixed assets	(1,303,845)	(485,568)
Net cash used in investing activities	(3,332,859)	(2,519,129)
NET INCREASE (DECREASE) IN CASH		
AND CASH EQUIVALENTS	3,542,219	(9,639,513)
CASH AND CASH EQUIVALENTS		
Beginning of year	9,009,383	<u>18,648,896</u>
End of year	<u>\$ 12,551,602</u>	\$ 9,009,383

## CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

## Year Ended June 30, 2015 With Summarized Information For 2014

		Supporting Services				
	Program	Management				tals
E	<u>Services</u>	And General	<u>Fundraising</u>	<u>Total</u>	<u>2015</u>	<u>2014</u>
Expenses Personnel	\$ 19,027,787	\$5,977,695	\$ 576,656	\$6,554,351	\$ 25,582,138	\$ 21,836,104
Travel (staff and trainees)	5,270,112	547,556	782	548,338	5,818,450	5,950,600
Subgrants	14,210,171	-	-	-	14,210,171	13,961,891
Meetings, conferences and training workshops	793,327	39,825	1,037	40,862	834,189	543,341
Equipment, supplies and maintenance	1,491,129	361,508	16,343	377,851	1,868,980	1,473,941
Program supplies	2,341,432	-	-	-	2,341,432	3,624,317
Vehicles and vehicle maintenance	2,363,479	7,616	130	7,746	2,371,225	1,784,588
Professional fees and services	2,478,012	434,042	6,470	440,512	2,918,524	3,171,597
Advertising and broadcasting	279,352	-	51,471	51,471	330,823	445,634
Postage	57,927	11,990	9,274	21,264	79,191	101,081
Direct mail	-	-	480,328	480,328	480,328	504,884
Telephone and communication	674,757	190,994	13,595	204,589	879,346	690,544
Depreciation	484,514	38,015	-	38,015	522,529	443,045
Occupancy	1,658,297	822,572	3,977	826,549	2,484,846	2,220,737
Printing	714,113	19,678	20,257	39,935	754,048	1,120,422
Other expense	527,456	245,287	20,040	265,327	792,783	672,390
Total expenses before in-kind	52,371,865	8,696,778	1,200,360	9,897,138	62,269,003	58,545,116
Medicines and other (in-kind)	162,583,532	2,500		2,500	162,586,032	188,300,788
Total expenses	<u>\$214,955,397</u>	\$8,699,278	\$1,200,360	\$9,899,638	\$ 224,855,035	<u>\$246,845,904</u>

#### CONSOLIDATED NOTES TO FINANCIAL STATEMENTS

#### June 30, 2015 And 2014

#### (1) NATURE OF ORGANIZATION AND TAX-EXEMPT STATUS

Helen Keller International Incorporated ("HKI") is the oldest U.S. not-for-profit organization devoted to fighting and treating preventable blindness throughout the world. HKI has expanded to include a range of program interventions to prevent malnutrition and improve health outcomes.

The mission of HKI is to save the sight and lives of the most vulnerable and disadvantaged. HKI combats the causes and consequences of blindness, low vision and malnutrition by establishing programs based on evidence and research in vision, health and nutrition. HKI actively combats the following conditions linked to blindness, disease and death: malnutrition (including micronutrient malnutrition), cataract, diabetic retinopathy, refractive error and neglected tropical diseases including onchocerciasis (river blindness), trachoma, intestinal worms and lymphatic filariasis. HKI operates in three regions (Africa, Asia and the Americas), encompassing approximately twenty-two countries.

Working with ministries of health, nongovernmental agencies, and local health workers, HKI provides the expertise, training, technical assistance, and other resources to establish evidence based programs in health and eye care within the existing health care systems of host countries.

HKI Support, Inc. ("HKI Support") was formed as a tax-exempt organization, in which HKI is its sole member. HKI Support's mission is to support the exempt purpose of HKI.

## (2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies followed by HKI are described below:

#### **BASIS OF PRESENTATION**

The financial statements include the accounts of HKI and HKI Support. Significant intercompany transactions have been eliminated in consolidation.

#### CASH AND CASH EQUIVALENTS

Cash consists of cash on deposit in interest-bearing accounts, certificates of deposit and demand deposits. Cash equivalents consist of highly liquid investments, with original maturities of 91 days or less.

#### **USE OF ESTIMATES**

The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results may differ from those estimates.

#### FAIR VALUE OF FINANCIAL INSTRUMENTS

For the years ended June 30, 2015 and 2014, the fair value of HKI's marketable securities is based on quoted market prices. Similarly, the carrying value of all other financial instruments potentially subject to value risk (principally consisting of cash, accounts receivable, and accounts payable) approximates fair value.

CONSOLIDATED NOTES TO FINANCIAL STATEMENTS – (Continued)

June 30, 2015 And 2014

#### CONCENTRATION OF MARKET AND CREDIT RISK

HKI periodically, maintains cash balances in excess of insured limits. Accounting Standards Codification ("ASC") 825 "Financial Instruments" identifies these items as a concentration of credit risk requiring disclosure, regardless of degree of risk. The risk is managed by monitoring the financial institutions in which deposits are made.

Market risk represents the potential loss HKI faces due to the decrease in the value of marketable securities. Credit risk represents the potential loss HKI faces due to the possible nonperformance by obligors and counterparts of the terms of their contracts. Market risk is contained by limiting investments in marketable securities to certificates of deposit, U.S. Government securities, and balanced mutual funds and limiting the holdings in any one security.

#### **MARKETABLE SECURITIES**

Marketable securities are carried at fair value with unrealized gains and losses included in the statement of activity and changes in net assets. Donated securities are recorded at their fair value at the date of donation. Dividend and interest income is recorded as earned.

#### CASH HELD IN INTERNATIONAL OFFICES

Cash held in international offices primarily represents cash in foreign bank accounts that will be used for program activities and is principally located in Asia and Africa. Cash held in international offices includes both cash advanced to field offices by headquarters and cash disbursed directly to field offices by donors.

#### CONTRIBUTIONS OF MEDICAL SUPPLIES, MEDICINES AND OTHER (IN-KIND)

Contributions of medical supplies consist of supplies received from major pharmaceutical companies and are used to fight and prevent blindness. Donated supplies are recorded at estimated fair value based upon the pricing source inputs which considers wholesale prices and donor values on date of receipt. During the years ended June 30, 2015 and 2014, HKI received and distributed \$162,571,500 and \$187,650,750, respectively, of the product Mectizan from a donor for the treatment of onchocerciasis. As a result, contributions – medicines and other (in-kind) and expenses consists primarily of the value of the product Mectizan.

#### BENEFICIAL INTERESTS IN PERPETUAL AND RESTRICTED TRUSTS

Beneficial interests in perpetual trusts include HKI's respective share of the fair value of the total funds held in trust by others for which HKI is the recipient of all or a percentage of the income. HKI has an irrevocable right to receive the income earned on the trust assets, but the trust assets must be held in perpetuity. HKI is also the recipient under a restricted trust whereby HKI receives 10% of the annual income of the trust. The trust terminates in 2041, at which time 10% of the corpus and any accumulated income of the trust will be distributed to HKI.

CONSOLIDATED NOTES TO FINANCIAL STATEMENTS – (Continued)

June 30, 2015 And 2014

#### FIXED ASSETS

Purchased fixed assets are recorded at cost. Contributed fixed assets are recorded at their estimated fair value. Depreciation is provided based upon the estimated useful lives of the assets (3 to 7 years) using the straight-line method. Leasehold improvements are amortized over the life of the lease, using the straight-line method. Amounts not deemed significant are expensed in the year of purchase and allocated to functional areas based upon actual usage.

#### **DEFERRED REVENUE**

HKI records revenue when expenditures are incurred under U.S. and certain foreign government contracts or other exchange transactions. Deferred revenue represents funds received in excess of expenses incurred under these exchange transactions. This deferred revenue will be recognized and expended in future periods.

#### **CONTRIBUTIONS**

HKI records unconditional promises to give (pledges) as a receivable and revenue in the year pledged, net of the discount to present value of the future cash flows. Gifts of cash and other assets are recorded as contributions when received and are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose of the restriction is accomplished, temporarily restricted net assets are then classified to unrestricted net assets and reported in the statement of activities as "net assets released from restrictions."

#### **NET ASSETS**

Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of HKI and changes therein are classified and reported as follows:

*Unrestricted net assets* include the revenues and expenses associated with the principal mission of HKI.

Temporarily restricted net assets include gifts for which donor-imposed restrictions have not been met.

#### Permanently restricted net assets include the following:

- Endowment Fund Endowment funds include gifts and contributions on which the donor has imposed a restriction requiring that the original corpus must be invested in perpetuity, with only the related income to be made available for use in accordance with the restrictions of the donor.
- Beneficial Interest in Perpetual Trusts Beneficial interest in perpetual trusts represents a contribution which the donor has placed with a third party. HKI has the irrevocable right to receive the income earned on the trust assets in perpetuity, but cannot receive the assets held in trust.

CONSOLIDATED NOTES TO FINANCIAL STATEMENTS – (Continued)

June 30, 2015 And 2014

#### FOREIGN CURRENCY TRANSACTIONS

Transactions gains and losses that arise from exchange rate fluctuations denominated in foreign currency are included in program services in the statement of activity and changes in net assets, as incurred. Translation losses amounted to approximately \$282,000 and \$140,000 in 2015 and 2014, respectively.

#### **ALLOCATION OF EXPENSES**

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities and changes in net assets. Accordingly, certain costs have been allocated among the programs and supporting services.

#### **INCOME TAXES**

Under provisions of the Internal Revenue Code Section 501(c)(3) and the applicable income tax regulations, HKI is exempt from taxes on income. Therefore, no provision for income taxes has been made. HKI has not been classified as a private foundation.

Management has reviewed the tax positions for each of the open tax years (2012 - 2014) or expected to be taken in HKI's 2015 tax return and has concluded that there are no significant uncertain tax positions that would require recognition in the financial statements.

#### PRIOR YEAR INFORMATION

The financial statements include certain prior year summarized comparative information, in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the financial statements of HKI, as of, and for the year ended, June 30, 2014, from which the summarized information was derived.

#### (3) MARKETABLE SECURITIES

As of June 30, 2015 and 2014, the cost and the fair value of marketable securities were as follows:

	2015		20	)14
	Cost	Fair Value	Cost	Fair Value
Cash and Money Market Funds	\$ 1,219,207	\$ 1,219,207	\$ 2,256,664	\$ 2,256,664
Certificates of Deposit	8,634,097	8,635,803	5,576,358	5,571,096
U.S. Government Agency – FNMA	49,599	53,508	49,387	52,911
Mutual Funds	363,139	422,654	350,904	406,210
	<u>\$ 10,266,042</u>	\$ 10,331,172	\$ 8,233,313	\$8,286,881

### CONSOLIDATED NOTES TO FINANCIAL STATEMENTS – (Continued)

#### June 30, 2015 And 2014

HKI utilized various methods to measure the fair value of its investments on a recurring basis. Generally accepted accounting principles established a hierarchy that prioritizes inputs to valuation methods. The three levels of inputs are described below:

- Level 1 Unadjusted quoted prices in active markets for identical assets or liabilities that the Organization has the ability to access.
- Level 2 Observable inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly. These inputs may include quoted prices for the identical instrument on an inactive market, prices for similar instruments, interest rates, prepayment speeds, credit risk, yield curves, default rates and similar data.
- Level 3 Unobservable inputs for the asset or liability, to the extent relevant observable inputs are not available, representing the Organization's own assumptions about the assumptions a market participant would use in valuing the asset or liability, and would be based on the best information available.

The inputs methodology used for valuing securities are not necessarily an indication of the risk associated with investing in those securities.

The summary of inputs used to value the HKI's investments as of June 30, 2015 and 2014 are as follows:

		2015		
	Total	Level 1	Level 2	Level 3
Investments				
Cash and Money Market Funds	\$ 1,219,207	\$ 1,219,207	\$ -	\$ -
Certificates of Deposit	8,635,803	8,635,803	-	-
U.S. Government Agency - FNMA	53,508	-	53,508	-
Mutual Funds	422,654	422,654		
	<u>\$ 10,331,172</u>	<u>\$ 10,277,664</u>	\$ 53,508	\$ -
Beneficial Interest in perpetual and restricted trusts	<u>\$ 1,100,028</u>	<u>\$</u>	<u>\$ -</u>	\$ 1,100,028

	2014			
	Total	Level 1	Level 2	Level 3
Investments				
Cash and Money Market Funds	\$ 2,256,664	\$ 2,256,664	\$ -	\$ -
Certificates of Deposit	5,571,096	5,571,096	-	-
U.S. Government Agency - FNMA	52,911	-	52,911	-
Mutual Funds	406,210	406,210		
	\$ 8,286,881	\$8,233,970	<u>\$ 52,911</u>	\$ -
Beneficial Interest in perpetual and restricted trusts	<u>\$ 1,170,602</u>	<u>\$</u> -	<u>\$ -</u>	<u>\$ 1,170,602</u>

There were no transfers between Level 1 and 2 for the years ended June 30, 2015 and 2014.

## CONSOLIDATED NOTES TO FINANCIAL STATEMENTS – (Continued)

#### June 30, 2015 And 2014

The changes in the Beneficial Interest in perpetual and restricted trusts measured at fair value for which HKI used Level 3 inputs to determine fair value are as follows:

	<u>2015</u>	<u>2014</u>
Beginning balance	\$1,170,602	\$ 1,070,361
Realized/unrealized (loss) gains – net/change in valuation	(70,574)	100,241
Ending balance	\$1,100,028	\$1,170,602

The beneficial interest in perpetual and restricted trusts is measured at the fair value of the underlying investments. Since HKI does not have access to the underlying investments, fair value measurement is Level 3.

#### (4) CONTRIBUTIONS RECEIVABLE

Contributions receivable are due as follows:

	<u>2015</u>	<u>2014</u>
Due in less than one year	\$4,774,414	\$ 4,733,370
Due in one to five years	2,574,642	1,920,119
Total contributions receivable	7,349,056	6,653,489
Less: Discount at 0.35%	(17,957)	(8,014)
Net present value of contributions receivable	<u>\$7,331,099</u>	\$ 6,645,475

No allowance for uncollectible contributions receivable has been recorded at June 30, 2015 and 2014 based on management's estimate of collectability.

#### (5) FIXED ASSETS

Fixed assets, as of June 30, 2015 and 2014, were comprised of the following:

	<u>2015</u>	<u>2014</u>
Furniture and equipment	\$ 714,272	\$ 374,332
Leasehold improvements	43,099	43,099
Field office furniture, vehicles and equipment	4,204,967	3,377,792
Less: accumulated depreciation and amortization	4,962,338 (3,430,687)	3,795,223 (3,026,605)
	<u>\$ 1,531,651</u>	<u>\$ 768,618</u>

Field office furniture and equipment are located primarily in Asia and Africa.

CONSOLIDATED NOTES TO FINANCIAL STATEMENTS – (Continued)

#### June 30, 2015 And 2014

#### (6) NET ASSETS

#### TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets at June 30, 2015 and 2014, respectively, are available for the following purposes:

	<u>2015</u>	<u>2014</u>
ChildSight®	\$ 601,202	\$ 693,705
Trachoma	2,186,639	3,179,154
Nutrition	17,639,055	7,428,283
Eye Health	657,883	810,082
Other	604,220	539,134
	<u>\$ 21,688,999</u>	<u>\$12,650,358</u>

During the year ended June 30, 2015, net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes.

Temporarily restricted net assets:

ChildSight®	\$ 1,251,567
Trachoma	1,037,802
Nutrition	6,125,915
Eye Health	870,473
Other	6,674
	\$ 9.292.431

#### PERMANENTLY RESTRICTED NET ASSETS

Permanently restricted net assets at June 30, 2015 and 2014, respectively, are available for the following purposes:

	<u>2015</u>	<u>2014</u>
Beneficial interest in perpetual trusts	\$ 1,033,296	\$ 1,104,104
Endowment funds	22,094	22,094
	<u>\$1,055,390</u>	<u>\$ 1,126,198</u>

## (7) EMPLOYEE RETIREMENT PLAN

HKI has a defined contribution (money purchase) plan, which qualifies under section 403(b) of the Internal Revenue Code. An employee becomes eligible for participation upon reaching twenty-one years of age. HKI matches up to 5% of gross salary for qualified employees of the plan. Plan contributions by HKI were approximately \$321,300 and \$282,800 for the years ended June 30, 2015 and 2014, respectively.

HKI has also established a non-qualified retirement plan for eligible employees working overseas who are not United States citizens or resident aliens. HKI contributes 5% of gross salary to the plan for eligible employees. Employer contributions under the plan were approximately \$92,500 and \$68,300 for the years ended June 30, 2015 and 2014, respectively.

CONSOLIDATED NOTES TO FINANCIAL STATEMENTS – (Continued)

June 30, 2015 And 2014

#### (8) COMMITMENTS AND CONTINGENCIES

#### **LEASE**

HKI leases facilities in New York City, under a lease which expires August 2018. In addition, HKI leases certain office equipment under operating leases expiring through 2017. Most international office leases are paid in advance or are month-to-month basis.

The minimum annual rentals payable under the leases are as follows:

Year Ending June 30,	Amounts Per Lease <u>Agreements</u>
2016	\$ 996,300
2017	876,800
2018	660,300
2019	122,800
Future minimum lease payments	<u>\$ 2,656,200</u>

Rent expense for the years ended June 30, 2015 and 2014 was approximately \$1,531,600 and \$1,336,300, respectively.

As of June 30, 2015, there was an outstanding letter of credit in the amount of \$475,000 from a financial institution to the landlord in lieu of a security deposit. The letter of credit is renewable annually through November 1, 2018. The letter of credit is secured by a certificate of deposit that exceeds the total amount available under the letter of credit.

#### **GRANTS**

Grant awards received from the U.S. Government and certain other grantors are subject to audit by those grantors. In the opinion of management, no material liability exists, if any, in connection therewith which would materially affect the financial position of HKI.

Additionally, under the terms of the U.S. Government grants, which are made based upon the acceptance by the U.S. Government of the program proposals submitted by HKI, amounts are stipulated for both direct program costs and HKI administrative overhead costs. The administrative overhead rate used by HKI, while provisionally approved, is subject to review and final approval by the U.S. Government. The HKI administrative overhead rate has been approved through June 30, 2014. Management believes that any adjustment to the 2015 administrative overhead rate, if any, will not have a material effect on the financial position or operating results of HKI.

#### (9) SUBSEQUENT EVENTS

Subsequent events after the balance sheet through the date that the financial statements were available for issuance, December 28, 2015 have been evaluated in the preparation of the financial statements and management has determined that there are no subsequent events that would require disclosure or adjustment in the financial statements.