



**Helen Keller**  
INTERNATIONAL

## **Helen Keller International Internship Announcement**

### **Research Intern** *(Phnom Penh, Cambodia)*

Established in 1915 with Helen Keller as a founding trustee, Helen Keller International (HKI) is dedicated to saving the sight and lives of the most vulnerable and disadvantaged. Headquartered in New York City, HKI currently conducts programs in 21 countries in Africa and Asia, as well as in the United States. Renowned for its reliability, efficiency and high level of technical expertise, HKI promotes the development of sustainable, large-scale programs that deliver effective preventative and curative services for nutrition, eye health and neglected tropical diseases.

Each year, HKI hosts student interns to engage in substantive projects in our country and regional offices.

#### **Background**

Since establishing its Cambodia office in 1992, HKI has built capacity among government partners at all levels and a large number of NGOs in Essential Nutrition Actions (ENA) and Enhanced Homestead Food Production (EHFP), delivery of vitamin A and micronutrient powders (MNPs), and school health, working in 15 of Cambodia's 24 provinces. HKI's programs are integrated into existing platforms, often informing policies. HKI works closely with government ministries advocating for nutrition policies and investments, and has conducted numerous research studies, including the Cambodian National Micronutrient Survey (2000), which helped the government define program nutrition priorities.

#### **Scope of Work**

To assist HKI Cambodia's office in conducting qualitative research to look at barriers, enablers and motivation to participating in EHFP activities.

#### **Phase I: Preparation of the qualitative research**

- Read all relevant existing documents on current Cambodia EHFP projects.
- Develop a draft research protocol and tools in collaboration with the HKI Country Director (CD), Deputy Country Director (DCD) and Regional Staff.
- Work with HKI DCD to develop a detailed work plan and timeline for conducting the research
- Work with HKI DCD to identify equipment, materials and supplies needed for the research.
- Work with the HKI logistics team to procure equipment, materials and supplies.
- Set selection criteria for and identify the research team (from existing HKI staff if possible).
- Develop a research training protocol for training the research team

## Phase II: Training of Research Team and Data Collection and Analysis and Report

- Conduct the training of the research teams according to the training protocol.
- Conduct pre-test of research tools
- Coordinate with HKI team to prepare field data collection.
- With HKI team, coordinate data collection in the field.
- Conduct supervision and quality control of the data collection.
- With HKI team, perform data tabulation and analysis
- Prepare draft research report and share it with relevant stakeholders for comments
- Finalize report based on comments
- Prepare draft peer reviewed publication if data and time permit.

## **Qualifications**

- This position would be ideal for an MPH student seeking hands-on experience in qualitative data collection and analysis, food security and nutrition in an international setting;
- Previous professional experience in an international setting;
- Highly computer literate. Knowledge and experience with qualitative research methods.
- Excellent oral and written English language skills, including the ability to clearly document work and write reports.
- Ability to prioritize workloads, assume responsibility for work, and follow through to completion.
- An ability to work in challenging and changing environments, and to see through challenges to find solutions.

## **Terms & Conditions**

- 6 months duration, from mid-2017. Start date is flexible, but ideally before June 2018.
- **Costs associated with Country Office Internships are the full responsibility of the participating student, including airfare, housing, daily living expenses, etc.**
  - HKI will only reimburse costs associated with actual project work, such as travel to field projects.
- **Costs associated with Country Office Internships are the full responsibility of the participating student, including airfare, housing, daily living expenses, etc.** HKI will only reimburse costs associated with actual project work, such as travel to field projects.
- HKI will assign a mentor to ensure the intern is provided with sufficient technical guidance.
- Administrative issues will also be supported by the in-country staff to welcome and support the intern with regards to logistics and to act as the local point of contact for all administrative information.

## **To Apply**

Qualified candidates should submit a cover letter and resume to [hki.interns@hki.org](mailto:hki.interns@hki.org) noting the internship title and location in the subject line. Applications will be accepted until the position is filled.

*Helen Keller International is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, sexual orientation, gender identity, genetic information, disability, or protected veteran status.*