



REQUEST FOR SERVICES to HELEN KELLER INTERNATIONAL

Food for Peace Program Design Facilitator/Writer

Established in 1915 with Helen Keller as a founding trustee, Helen Keller International (HKI) is dedicated to saving the sight and lives of the world's most vulnerable and disadvantaged. Headquartered in New York City, HKI currently conducts programs in 21 countries in Africa and Asia, as well as in the United States. Renowned for its reliability, efficiency and high level of technical expertise, HKI promotes the development of sustainable, large-scale programs that deliver effective preventative and curative services for nutrition, eye health and neglected tropical diseases. The hallmark of the organization's work is its proven success in developing, testing and scaling-up health interventions, and integrating them within government and community structures to support and build local capacity and sustainable solutions.

HKI is seeking a qualified consultant to facilitate the design and lead the proposal writing of an anticipated USAID multi-sector food security program in Burkina Faso.

BACKGROUND

Burkina Faso is one of two focus countries, along with Niger, for USAID's resilience agenda in the Sahel. USAID builds the resilience of vulnerable rural residents by:

- Strengthening the institutions and governmental bodies meant to serve them;
- Improving their productive opportunities;
- Helping increase the capacity and accessibility of social services while ensuring access to more nutritious foods; and
- Building on the many practices that Burkinabe have used to weather conflicts and natural shocks.

NATURE OF SERVICES

The Proposal Design Writer will collaborate closely with a broader technical design team to synthesize background research; facilitate the technical design of the project, including problem identification; develop the Theory of Change; and coordinate written input to the proposal and contribute significantly to writing the proposal. The consultant will coordinate the review process during proposal writing, and work closely with the technical design team to ensure consistency of voice, theme, and strategies throughout the proposal. The consultancy will require travel to Burkina Faso.

The draft RFA is expected to be released in November or December, 2017 and we are seeking a time commitment of up to 25 days of full-time work.

SPECIFIC REQUESTS FOR INFORMATION

Please describe the nature of your experience designing programs and leading the proposal writing for multi-sector food security programs. In particular, please address each of the following points:

- Experience designing US government funded projects in the areas of food security, agriculture, livelihoods, nutrition, disaster impact mitigation, and/or resilience and experience with Food for Peace MYAP/DFAP/DFAS experience, in particular.
- Experience facilitating problem analysis using tools such as problem and solution trees.
- Experience developing Theory of Change & Logical Frameworks.
- Experience / knowledge of Francophone West Africa, and Burkina Faso and/or Niger, in particular.
- Experience implementing USAID programs.
- Details of relevant educational credentials.
- Level of knowledge of written and spoken French.
- Schedule of fees or consultancy rate (a USG biodata form would suffice).
- Examples of your work.

In addition, please provide your CV and the contact information for three references who may be contacted by HKI. These references should be existing clients with service requirements similar to HKI.

Please submit your proposal to consultants.recruitment@hki.org noting Proposal Design Writer in the subject line.

Helen Keller International is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, sexual orientation, gender identity, genetic information, disability, or protected veteran status.