



Questions and Answers for

Helen Keller International (HKI) Request for Proposal (RFP) No. 8074

RFP Title: Mid-Term Evaluation for Sustainable Agriculture and Production Linked to Improved Nutrition Status, Resilience, and Gender Equity (SAPLING) project

Issue Date: 21 September 2017

RFP questions to be submitted by: 3 October 2017 17:00 Bangladesh Time

Questions posted: 6 October 2017

Proposal submission deadline: 14 October 2017 by 17:00 Bangladesh Time

The period to send questions for RFP No. 8074 was closed on October 3, 2017. Below are the responses to the questions submitted.

Question 1: MTE team Composition - the MTE team will typically consist of a team leader who is an evaluation specialist, plus 3 to 5 technical specialist, who bring expertise and practical experience in or more of the activity in the technical sector[page 8 of 43] But you had outlined about 20 technical activities [page 8 of 43, bottom]. It is indeed that many professionals do have expertise more than 2 to 3 areas, but can we offer services 8 or 9 to cover all technical areas or it is restricted to $1 + 5 = 6$?

Answer 1: The MTE team should not include more than 6 technical specialists. It will typically consist of a team leader who is an evaluation specialist, plus three to five technical specialists who bring expertise and practical experience in one or more of the activity's technical sectors and interventions in addition to strong quantitative and qualitative research skills and experience. The team may include a data analyst experienced in analyzing and relating data across various technical sectors.

Question 2: Can a bidder collaborate with one or two other well exposed outfits pertaining to gain in the competition?

Answer 2: HKI intends to award to a single organization. If bidders decide to propose a 3rd tier subcontractor, bidders should be sure to include a detailed description of the subcontractor's role and detailed pricing information for the subcontractor's cost. HKI requests that any 3rd tier subcontractors not be exclusive to any one prime subcontractor.

Question 3: It is indeed true that the RFP doc described and covered in most of the sections, but can we get a budget limit for a quality offer?

Answer 3: HKI cannot release an estimate for this RFP.

Question 4: What is the estimated size of the questionnaire (number of questions and/or pages)?

Answer 4: There is no pre-formed questionnaire and it will be up to the applicant to determine if data collection is needed. The primary work of the applicant will be the review of systems and processes; however, the applicant can consider whether there is a need for small-scale, localized assessments to collect what will be largely qualitative information. If this is considered necessary, the applicant should explain the purpose, the range and type of data to be collected, why they see it as adding value in terms of achieving the MTE objectives, and a summary of the sampling methods, potential biases and representativeness.

Question 5: Is it possible to send us the Baseline survey for this project?

Answer 5: Yes, please find the Baseline Study of FFP DFAP in Bangladesh [here](#).

Question 6: What are some of the CFW mitigation projects?

Answer 6: Regarding CFW, a lack of adequate infrastructure in the CHT contributes significantly to the vulnerability of the population to natural disasters. Working with the UDMCs, SAPLING will identify approximately 40 small-scale (unskilled labor) projects from the risk reduction action plans (RRAPs) that can be supported through CFW activities. Priority will be given to those that address the needs of the most vulnerable, which include improving access to markets, clinics and water. This work has not yet begun but is planned for FY18.

Question 7: Can you please give us more details about "Nurturing Connections© to address gender and other social inequalities"?

Answer 7: Please find the Nurturing Connections© guide [here](#). The SAPLING project will conduct 10 sessions based on the Nurturing Connections guide over life of project. The first five will be conducted within IEHFP beginning in Dec/Jan this year.

Question 8: Does the “2) Technical approach – 10 pages maximum” include and end from -a) to c) or a) to d)?

Answer 8: The technical approach should be 10 pages maximum which includes parts a) to c).